

ORGANIZATIONAL MEETING
EVAN' S PLACE METROPOLITAN DISTRICT
Friday, December 6, 2019 at 3:30 p.m.
7207 Ellingwood Avenue
Frederick, Colorado

Kacy Flemons, Director	Term to May 2022
Josh Rutzen, Director	Term to May 2022
Jody Rowland, Director	Term to May 2022
Vacant	Term to May 2020
Vacant	Term to May 2020

NOTICE OF ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Election of Officers:
5. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
6. Administrative Matters
 - a. Consider Approval of Resolution Regarding Electronic Posting of Meeting Notices
 - b. Consider Adoption of Public Records Request Policy
 - c. Consider Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule
 - d. Consider Approval of Resolution Adopting Personal Data Privacy Policy
 - e. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers
 - f. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
7. Insurance & Liability Matters
 - a. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts

- b. Discuss Insurance Options and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
 - c. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
 - d. Discuss Worker's Compensation Coverage and Consider Authorizing Filing of Exclusion of Uncompensated Public Officials form for 2020 Policy Period
 - e. Consider Approval of Property and Liability Insurance Limits and Deductibles
8. Legal Matters
- a. Consider Approval of Intergovernmental Agreement with the Town of Keenesburg Regarding the Service Plan
 - b. Consider Approval of Funding and Reimbursement Agreement with LGI Homes-Colorado, LLC
 - c. Consider Approval of Public Improvements Acquisition and Reimbursement Agreement with LGI Homes-Colorado, LLC
 - d. Discuss and Consider Adoption of 2020 Annual Administrative Resolution
 - e. Consider Adoption of Resolution Calling the May 5, 2020 Election
 - f. Consider Approval of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims
 - g. Consider Approval of the Eligible Governmental Entity Agreement with SIPA
9. Engagement of Consultants
- a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services
 - b. Discussion re Engagement District Accountant
 - c. Discussion re Engagement of District Engineer for Cost Certification Services
10. Financial Matters
- a. Conduct Public Hearing on 2019 Budget
 - i. Consider Approval of Resolution Adopting the 2019 Budget
 - b. Conduct Public Hearing on 2020 Budget

i. Consider Approval of Resolution Adopting the 2020 Budget

c. Discussion re Bond Issuance Timing

11. Other Business

12. Adjourn